

THE FORUM OF SUTTON GOVERNORS

CONSTITUTION 2013

1. Name: The Forum of Sutton Governors (FSG)

2. Aims:

- To give a collective voice to Governors in order to contribute to policy-making in Sutton.
- To provide support to, and a forum for, Sutton Governors to discuss matters of shared interest.
- To canvass Governors' views on education related issues and/or initiatives and report these back to elected members, officers or any other appropriate person/s or group.
- To provide Governor representation on Local Authority committees or any other appropriate groups, on behalf of schools that have affiliated to the Forum.
- To provide a link with the National Governors' Association.

3. Membership:

All Governors of publically funded schools in Sutton are entitled to attend and speak at termly meetings of the FSG. Schools will be invited to affiliate and may then send one voting representative to the meetings. No serving London Borough of Sutton Councillor or Headteacher may be a voting representative.

4. Committee:

The committee will consist of a Chair, Vice-Chair, Secretary, Treasurer and 3 other members and will be elected annually at the AGM. Committee meetings will be quorate when the Chair or Vice-Chair and two other members are present.

Candidates for election can indicate their interest to the Secretary or Chair either prior to, or at the meeting. All members of the committee are eligible for re-election

Only those representatives from schools that have paid the agreed subscriptions are eligible to vote or stand for election. *(A School whose representative becomes a member of the Committee will be entitled to send an additional representative to termly/additional ASG meetings. In the event of a vote being held, a school will only be entitled to one vote. It will be a matter for the individual school to decide which representative casts their vote.)*

5. Meetings:

Meetings of the FSG shall be held at least once a term. The first meeting of the academic year shall be the AGM at which there will be a Chair's report and a Financial report.

6. Minutes and Agendas:

Notice of meetings and Agendas will be sent out at least 14 days prior to the meetings to the elected representatives of each school. Copies will also be emailed to all Headteachers and Chairs of Governors and the Local Authority.

Minutes will be sent out as soon as possible after each meeting to the above.

7. Voting:

Any voting will normally be by a show of hands and carried by a simple majority. A secret ballot would only be held in exceptional circumstances and by agreement of the meeting.

Only those representatives from schools that have paid the agreed subscriptions will be eligible to vote. There will be no quorum set for meetings of the FSG.

8. Funds:

The amount of the annual schools' affiliation subscription will be determined at the AGM

9. Constitution:

The constitution may be amended by a two-thirds majority of those voting representatives present at a meeting, of which due notice has been given. Full details of any proposed amendment shall be given in the notice of meeting.

10. Limitations:

The Forum shall have no allegiance to any political party or, knowingly, to any politically motivated organisation. It will also have no affiliation to any trade organisation.

11. Declarations of Interest:

Members should declare any relevant pecuniary or non-pecuniary interest prior to speaking or voting on any item under discussion.